

**Your Firm Name Goes Here**  
**Monthly Productivity Recap by Staff**  
1/1/2003 To 12/31/2006

**Note: Includes Billed and Non-Billed Hours**

Staff Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Albert Howell (AAH)	Total	0.00	0.00	3.50	1.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.75
	Billable	0.00	0.00	3.30	1.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50
	Not Billable/Admin/Etc.	0.00	0.00	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.25
	% Billable	0.00%	0.00%	94.29%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	52.63%
All Staff (ALL)	Total	0.00	0.00	4.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.50
	Billable	0.00	0.00	4.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.50
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	% Billable	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Allison Monroe (ASM)	Total	0.00	3.85	8.33	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.68
	Billable	0.00	3.85	8.33	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.85
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.83
	% Billable	0.00%	100.00%	100.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	26.23%
Barbara Angella (BEA)	Total	0.00	4.50	4.50	2.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.70
	Billable	0.00	4.50	4.00	2.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.50
	Not Billable/Admin/Etc.	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.20
	% Billable	0.00%	100.00%	88.89%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	38.46%
David Halomar (DBH)	Total	0.00	1.17	6.00	12.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.77
	Billable	0.00	1.17	6.00	12.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.60
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.17
	% Billable	0.00%	100.00%	100.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	8.09%
Litigation Group (LIT)	Total	0.00	0.00	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25
	Billable	0.00	0.00	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	% Billable	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Michael Arlington (MA)	Total	0.00	3.50	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.50
	Billable	0.00	3.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50
	Not Billable/Admin/Etc.	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00
	% Billable	0.00%	85.71%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%
Marshall Addison (MBA)	Total	0.00	0.00	0.00	16.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.30
	Billable	0.00	0.00	0.00	16.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.30
	% Billable	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	49.08%

**Note: Includes Billed and Non-Billed Hours**

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Staff Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Marilyn Campos (MCC)	Total	0.00	7.78	0.00	5.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.38
	Billable	0.00	6.28	0.00	5.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.75
	Not Billable/Admin/Etc.	0.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.63
	% Billable	0.00%	80.72%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	13.08%
Robert Brown (RSB)	Total	0.00	6.56	18.95	69.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.31
	Billable	0.00	6.56	17.95	69.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
	Not Billable/Admin/Etc.	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	94.31
	% Billable	0.00%	100.00%	94.72%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	1.05%
Rebecca James (RSJ)	Total	0.00	0.00	0.50	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.50
	Billable	0.00	0.00	0.50	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50
	% Billable	0.00%	0.00%	100.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	57.14%
Victor Marshall (VCM)	Total	0.00	5.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00
	Billable	0.00	5.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
	Not Billable/Admin/Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00
	% Billable	0.00%	100.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	28.57%
<b>Report Totals:</b>	Hours	0.00	32.36	46.28	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	198.64
	Billable	0.00	30.36	44.58	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194.94
	Not Billable/Admin/Etc.	0.00	2.00	1.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.70
	% Billable	0.00%	93.82%	96.33%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	98.14%