

Events and ToDo's (Combined)

Monday, May 29, 2006

Events

WHEN	A-A H-A	WITH \ WHERE	PHONE \ CITY	REGARDING \ DESCRIPTION	MEMO
9:00 AM	RSB RSB	Reed Electronics		01-3876.2 Reed v. Automated Machine Deposition	This is mainly to find out how the records were "Lost".
9:00 AM	RSB RSB	Gloria Sanders 919-555-6565		03-1231.1 Florida v. Sanders Settlement Conference	
2:00 PM	RSB RSB	Therelius Baxter		01-7458.22 Baxter v. A. Jenkins Engineering LLC Negotiation with Client and Plaintiff	

To Do's

DATE	HA AA	Matter # Matter Ref	CODE	DESCRIPTION	MEMO
	MCC	02-1233.2	DELE	Please get witness statements completed	
	MCC	Brown v. Brown			
	MCC	02-1233.2	LETT0	Notify client - papers ready for signature next wk	
	MCC	Brown v. Brown			
	RSB	01-1342.4	NOT	Notice of Hearing	
	RSB	City of WPB v. Hopkins			
	ASM	03-1020.1	FILA	File an appeal	
	RSB	State of Florida v. Jones			
	RSB	03-1236.1	NOT	Draft Notice of Hearing	
	RSB	Able v. State of Florida			